

# Eagle Lake Property Owners Inc.

## *Annual Resolution*

Whereas, the property owners on Eagle lake, Essex County, New York, organized themselves, their associates and their successors into an Association on September 13, 1907 for the purposes and objects set forth below,

- 1st For the protection of the mutual interests and property of the members.
- 2nd For the re-stocking of Eagle Lake from hatcheries.
- 3rd For the regulation and control of a uniform water-level in Eagle Lake.
- 4th For the prevention of the pollution of the water in Eagle Lake.
- 5th For the protection of spawning beds in Eagle Lake.
- 6th And for such other objects and purposes as may from time to time be determined upon by the members of the organization for protecting the mutual interests and property of the members.

Whereas, the Eagle Lake Property Owners Inc. (ELPOI) Board of Directors wishes to retain this Constitution as the Constitution of the Corporation,

It is hereby resolved that the ELPOI Board of Directors adopts this **Constitution** as the Constitution of the ELPOI;

Resolution Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_; Vote: \_\_\_ Yes, \_\_\_ No; Approved: \_\_\_

Amendments to the Resolution: \_\_\_\_\_

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\_\_\_\_\_, ELPOI Secretary

Certifies this is a true document.

# Eagle Lake Property Owners Inc.

## *Annual Resolution*

The Board of Directors of the Eagle Lake Property Owners Inc. does hereby resolve that,

The *Fiscal Year of the Corporation* shall commence on July 1 and end on June 30 of each year, and,

That the Albany Savings Bank of Ticonderoga, New York is designated and named as the **Depository of the Corporation**. Said depository shall receive from the Treasurer any money offered by the Treasurer and furnished deposit book and statement therein of each deposit. The depository shall pay out of said deposits only warrants or checks drawn on it when signed by any two officers of the Corporation

Resolution Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_; Vote: \_\_\_\_ Yes, \_\_\_\_ No; Approved: \_\_\_\_

Amendments to the Resolution: \_\_\_\_\_

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\_\_\_\_\_, ELPOI Secretary

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# Eagle Lake Property Owners Inc.

## *Annual Resolution*

It is hereby resolved that the Board of Directors of the Eagle Lake Property Owners Inc. charges the **Office of the President** with the following **additional duties**,

The *President* shall be an ex-officio member of all committees. The President may require any motion to be reduced to writing before taking a vote thereon and the President shall state every motion, amendment or substitute before submitting either to a vote of the members. Except for the Nominating Committee, the President shall appoint annually from among the members, all committee chairpersons. The President, at the annual meeting, shall ask for three volunteers to staff the Nominating Committee. The President shall exercise a general supervision over the affairs and business of the Corporation and preserve order during the meetings. At the annual meeting the President shall make a brief report or deliver an address on the progress, results attained, and future prospects of the Corporation.

Resolution Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_; Vote: \_\_\_\_ Yes, \_\_\_\_ No; Approved: \_\_\_\_

Amendments to the Resolution: \_\_\_\_\_

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\_\_\_\_\_, ELPOI Secretary

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# Eagle Lake Property Owners Inc.

## *Annual Resolution*

It is hereby resolved that the Board of Directors of the Eagle Lake Property Owners Inc. (ELPOI) charges the **Office of the Secretary** with the following **additional duties**,

The Secretary shall conduct and have charge of the correspondence of the Corporation and shall preserve all the original letters received by the Secretary and keep memoranda or copies of all letters written by themselves. The Secretary shall keep a true and faithful copy or record, in a book provided for that purpose, of all the proceedings of the meetings of the Corporation, including the reports of committees & officers, and shall file and preserve these reports in suitable order. The Secretary shall as far as possible, state in the minutes of the meeting, the names of the members present. The Secretary shall be allowed such reasonable compensation for their services as may be fixed by a majority vote of the members, which shall be paid quarterly on a warrant countersigned by the President.

The Secretary shall, upon membership approval of any revisions or amendments to the ELPOI Bylaws, file the revised ELPOI Bylaws document with the New York State (NYS) Department of State and shall verify annually if there have been any changes to NYS laws governing the ELPOI as Not-For-Profit Corporation.

Resolution Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_; Vote: \_\_\_ Yes, \_\_\_ No; Approved: \_\_\_

Amendments to the Resolution: \_\_\_\_\_

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\_\_\_\_\_, ELPOI Secretary

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# Eagle Lake Property Owners Inc.

## *Annual Resolution*

It is hereby resolved that the Board of Directors of the Eagle Lake Property Owners Inc. (ELPOI) charges the **Office of the Treasurer** with the following **additional duties**,

The *Treasurer* shall receive and receipt for fees, dues, assessments and other moneys accruing to the Corporation and shall deposit same as directed in the ELPOI Bylaws. The Treasurer shall notify the President when no funds are in the Treasury or Depository to the credit of the Corporation and no warrant shall be drawn on either the Treasury or Depository unless there is money on deposit sufficient to pay out. The Treasurer shall be the custodian of the Corporation's books, records, documents, funds, etc.. The Treasurer shall solicit the members to pay their dues, fees and assessments, and report to the meeting of the Corporation the names of the delinquent members. The Treasurer shall be allowed such reasonable compensation for their services as may be fixed by a majority vote of the members, which shall be paid quarterly on a warrant countersigned by the President. The Treasurer shall, before entering upon the duties of office, execute unto the Corporation a bond in the penal sum of two hundred & fifty dollars (\$250.00) with one or more solvent sureties conditioned for the true and faithful performance of duties as Treasurer, which bond shall be subject to the approval of the Board of Directors. All sums in their hands as treasurer, in excess of two hundred dollars (\$200.00) they shall deposit in the Corporation's Depository as hereinafter named and such deposit shall operate as a release pro tanto from liability on their bond. The Treasurer shall report, at the annual meeting, the state of his account, a classified statement of all receipts and a detailed list of all expenditures and disbursements incurred during the year. The Treasurer shall keep all receipts and vouchers on file and draw no checks on the Depository unless the warrants are authorized to be drawn, by the Corporation or President. At the expiration of their term of office or at any time, upon the request of the President, all moneys, funds, accounts, financial books, records, documents, papers, vouchers, etc., that may be in their possession, they shall deliver to their successor or upon demand, to the Corporation.

Resolution Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_; Vote: \_\_\_ Yes, \_\_\_ No; Approved: \_\_\_

Amendments to the Resolution: \_\_\_\_\_

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\_\_\_\_\_, ELPOI Secretary

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# Eagle Lake Property Owners Inc.

## *Annual Resolution*

It is hereby resolved that the Board of Directors of the Eagle Lake Property Owners Inc. adopts the following policy for the levying of **Assessments**;

When the lack of funds in the hands of the Treasurer require it in order to carry out the purposes and objects for which the Corporation was formed, assessments shall be levied on each member by the Treasurer upon the consent of the majority of the Board of Directors. All assessments when levied shall be pro-rated equally among the enrolled members of the Corporation at the time the levy or assessment is called.

Resolution Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_; Vote: \_\_\_\_ Yes, \_\_\_\_ No; Approved: \_\_\_\_

Amendments to the Resolution: \_\_\_\_\_

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\_\_\_\_\_, ELPOI Secretary

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# Eagle Lake Property Owners Inc.

## *Annual Resolution*

It is hereby resolved that the Board of Directors of the Eagle Lake Property Owners Inc. adopts that the **dues** of members shall be payable annually prior to commencement of the Annual Meeting of the Membership, in the dollar amount of \$\_\_\_\_\_, as set by the Membership.

Resolution Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_; Vote: \_\_\_\_ Yes, \_\_\_\_ No; Approved: \_\_\_\_

Amendments to the Resolution: \_\_\_\_\_

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\_\_\_\_\_, ELPOI Secretary

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# Eagle Lake Property Owners Inc.

## *Annual Resolution*

It is hereby resolved that the Board of Directors of the Eagle Lake Property Owners Inc. will establish a **Contingency Fund** in the amount of \$ \_\_\_\_\_ to allow the Board of Directors latitude to cover everyday business expenses.

Resolution Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_; Vote: \_\_\_\_ Yes, \_\_\_\_ No; Approved: \_\_\_\_

Amendments to the Resolution: \_\_\_\_\_

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\_\_\_\_\_, ELPOI Secretary

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# Eagle Lake Property Owners Inc.

## *Annual Resolution*

It is hereby resolved that the Board of Directors of the Eagle Lake Property Owners Inc. designates the "**Times of Ti**" as the ELPOI's **official newspaper** for serving public/legal notice.

Times of Ti  
P.O. Box 471  
Ticonderoga, NY 12883  
(518) 585-6204

Resolution Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_; Vote: \_\_\_\_ Yes, \_\_\_\_ No; Approved: \_\_\_\_

Amendments to the Resolution: \_\_\_\_\_

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\_\_\_\_\_, ELPOI Secretary

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# Eagle Lake Property Owners Inc.

## *Annual Resolution*

It is hereby resolved that the Board of Directors of the Eagle Lake Property Owners Inc. (ELPOI) adopts the following Committees and their Duties as the **Standing Committees** of the ELPOI;

There are to be six (6) standing Committees. These Committees are the Membership, Nominating, Water Level, Fish Stocking, Education, and Weed & Pollution Control Committees. The Members of the various committees and any other officers that may be deemed necessary shall be elected by the committee chairperson and the President of this Corporation shall be an ex-officio member of all Committees. A majority present at a meeting shall constitute a quorum. No committee shall incur any expense unless authorized by the President or Corporation and all Committees shall operate under the direction of the President. All Committee Chairpersons shall hold over in office until their successors have been chosen and qualified.

The **Membership** Committee shall consist of at least three (3) members. Duties of this Committee shall be:

Soliciting of new members.

Maintaining an up-to-date membership listing with each member's Winter and Summer addresses.

Maintain an accurate account of each members dues payment status.

The **Nominating** Committee shall consist of at least three (3) members. Duties of this Committee shall be:

To select candidates for the various offices and present them to the membership for their consideration at the Corporation's Annual Meeting. All candidates must be eligible to hold office in accordance with the ELPOI Bylaws.

The **Water Level** Committee shall consist of at least three (3) members. Duties of this Committee shall be:

- Maintaining the lake level between \_\_\_\_\_ and \_\_\_\_\_ on gauge located on the bridge.
- Take appropriate steps to lower the lake level to minus on the gauge in late Fall to minimize damage to docks and boat houses from ice buildup.
- Apply for the necessary permits from the NYS Department of Environmental Conservation (DEC) when beaver activity impacts the acceptable lake level.
- Take appropriate steps to keep the dam clear of debris as part of the ELPOI/NYS DEC dam maintenance/control agreement. Verify annually that this agreement between the ELPOI & NYS DEC has been renewed/is still in effect.

The **Fish Stocking** Committee shall consist of at least three (3) members. Duties of this Committee shall be:

- Reporting the levels of stocking by fish species via the Crown Point Hatchery and Region 5 NYS DEC at the Corporation's Annual Meeting.
- Conduct surveys from time to time from among Corporation members, to determine the species and size (length) of trout being taken.
- Should survey data indicate low take levels of Rainbow Trout, investigate possible fish passage over spillway during early Spring.

The **Education** Committee shall consist of at least three (3) members. Duties of this Committee shall be:

- Work closely with the Weed & Pollution Control Committee to educate Corporation members and lake users on lake problems and solutions.
- Gather information on any potential lake problems and communicate this information to the Corporation membership.
- Promote boater safety.

The **Weed & Pollution Control** Committee shall consist of at least five (5) members. Duties of this Committee shall be:

To develop plans and techniques to monitor the lake for water quality, and report findings.

To detect sources of pollution, identify causes and recommend action plan.

Establish methods to detect and monitor the growth of non-native weeds. Explore various options to control and/or eradicate these non-native weeds when they become hazardous or undesirable, and recommend a course of action.

Work closely with the Education Committee to report problems to the Corporation membership.

Resolution Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_; Vote: \_\_\_\_ Yes, \_\_\_\_ No; Approved: \_\_\_\_

Amendments to the Resolution: \_\_\_\_\_

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\_\_\_\_\_, ELPOI Secretary

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# Eagle Lake Property Owners Inc.

## *Annual Resolution*

The Board of Directors of the Eagle Lake Property Owners Inc. does hereby resolve that,

That any member desiring to make complaints or to offer suggestions to the Corporation shall do so by reducing the same to writing over his signature addressed to the Secretary of the Corporation who shall then refer such communication for investigation,

Notices mailed to the address of any member as noted in the members' list of addresses shall be considered as properly sent and shall be held to have been received within five (5) days after having been mailed.

Resolution Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_; Vote: \_\_\_ Yes, \_\_\_ No; Approved: \_\_\_

Amendments to the Resolution: \_\_\_\_\_

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\_\_\_\_\_, ELPOI Secretary

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# Eagle Lake Property Owners Inc.

## *Annual Resolution*

The Board of Directors of the Eagle Lake Property Owners Inc. (ELPOI) does hereby resolve that the **powers and duties of the Board of Directors** necessary for the administration and operation of the ELPOI shall include, but not be limited to, the following,

- To carry out of the purpose and objectives of the ELPOI as stated in the Constitution.
- The solicit, collect and otherwise raise money or other property and distribute same as may be deemed best, for the expenses of operation and for the care and preservation of the quality of Eagle Lake's waters.
- To propose and recommend changes to the Bylaws relating to the activities of the Corporation, the conduct of its affairs, its rights or powers or the rights or powers of its members, officers, or Board of Directors members.
- To transact any and all necessary business of the ELPOI outside the Annual Business Meeting, as needed.
- To report findings to the membership and make recommendations to be acted upon by the membership, at the next available meeting.
- To establish long-range goals and yearly objectives for the effective operation of the ELPOI.
- To evaluate, on a continuing basis, the needs of the membership.
- To asses the progress of the ELPOI and develop plans for the future.

Resolution Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_; Vote: \_\_\_ Yes, \_\_\_ No; Approved: \_\_\_

Amendments to the Resolution: \_\_\_\_\_

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\_\_\_\_\_, ELPOI Secretary

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